West Memorial Civic Association

c/o High Sierra Management Po Box 940267 Houston, Texas 77094 281-391-7914 fax 281-391-7913

Application for Home Improvements and Modifications

In an effort to provide and protect each individual homeowner's rights and property values, it is required that any homeowner or group of owners considering improvement(s) and/or change(s) to their home or property submit an "Application for Home Improvements and Modifications" to the Design Review Committee. If any change is made that has not been approved, per the governing documents, the HOA may require an owner to change or remove an improvement. In addition, Lot survey, plans, sketches, drawings, illustrations, photographs, dimensions, and material samples should be provided to sufficiently describe the project in detail. If you should have any questions, please contact High Sierra Management at 281-391-7914.

Homeowners Information						
Name	Date					
Address						
Email Address:						
Home Phone No.		Work Phone No.			Closing Date of Home:	
Type of Improvement or Modification						
Patio	Storage Building				Deck	
Permanent Basketball Goal	Patio Cover		Storm Door (Front)		Pool	
Play Equipment	Swing Set		Storm Door (Back)		Spa	
Satellite Dish	Fence		Gutters		Siding	
Exterior Painting	Gazebo		Shutters		Landscaping	
PAINTING: Please state new paint color			Portion of house to be painted			
Trim Color (include soffit, fascia boards, and window trim)			Accent Color (Includes shutters, windows hoods & exterior doors			
Who will do the actual work on this improvement?				Phone Number ()		
Landscape Improvement: Plans required with application Who will perfor Phone Number ()						
STORAGE BUILDING: Height of building	Dimensions of	of building		S	Square footage of building	
State location/placement of building (Dlat man much	ot be included		(antinu)			

Who will do the actual work on this improvement?		Phone Number ()			
sample, etc.) In signing this application, I whether on this document or not, is true information shall be grounds for denial of the (45) days upon receipt to review my applications of their committee notifies me, in writing, of their owner is responsible for adhering to all Lotthe proposed mentioned improvement or me	certify that all the in and complete. I un his application. I furth ication and I agree n decision. HOA appro ocal/County/State guid	chip/swab/swatch, roofing shingle, siding sample, solar screen formation provided by me in connection with my application, derstand that any misstatements, falsification or omission of her understand that the Design Review Committee has forty-five not to begin property improvements or modifications until the eval does not substitute for any County/State required permits. I have answered, truthfully, all questions pertaining to attached all samples, plans and permits required.			
Homeowners Signature		Date			
Improvement Start Date		Improvement Completion Date			
Please return application to: High Sierra Management Po Box 940267 Houston, Texas 77094 Fax 281-391-7913					
Design	n Review Co	mmittee Use Only			
Date application was reviewed by the Cor	mmittee:				
Recommendation of the Committee:	Approved	Approved w/ ConditionsDenied			
Comments/Conditions/Reason for Den	ial:				
DRC Signature 1		Date			